

# BROAD BAY SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2018

#### School Directory

<b>Ministry Number:</b>	3718
<b>Principal:</b>	Greg MacLeod
<b>School Address:</b>	Roebuck Rise, Broad Bay, Dunedin 9014
<b>School Postal Address:</b>	Roebuck Rise, Broad Bay, Dunedin 9014
<b>School Phone:</b>	03 478 0706
<b>School Email:</b>	principal@broadbay.school.nz

#### Members of the Board of Trustees

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>
Sean Hogan	Chair Person	Elected
Greg MacLeod	Principal ex Officio	
Fran Hammond	Treasurer	Elected
Philippa Goodwin	Secretary - non voting	
Nick Biggin	Parent Rep	Elected
Aaron Sharma	Parent Rep	Co-opted
Simon Richardson	Parent Rep	Elected
Adam Uytendaal (resigned June 2018)	Parent Rep	Elected
Tabitha Bettis	Staff Rep	Elected

**Accountant / Service Provider:** Markhams Otago

# BROAD BAY SCHOOL

Annual Report - For the year ended 31 December 2018

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# Broad Bay School

## Statement of Responsibility

For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

Sean HOGAN

Full Name of Board Chairperson

*Sean Hogan*

Signature of Board Chairperson

27/5/19

Date:

Greg Alan MacLeod

Full Name of Principal

*MacLeod*

Signature of Principal

27/5/19

Date:

## Broad Bay School

# Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
<b>Revenue</b>				
Government Grants	2	476,811	470,148	483,933
Locally Raised Funds	3	15,852	28,210	23,326
Interest Earned		2,359	1,980	2,259
		495,022	500,338	509,518
<b>Expenses</b>				
Locally Raised Funds	3	13,476	16,200	15,721
Learning Resources	4	288,284	301,084	313,429
Administration	5	32,074	37,467	37,206
Finance		167	-	240
Property	6	141,188	133,609	95,494
Depreciation	7	13,680	12,397	12,281
Loss on Disposal of Property, Plant and Equipment		1,277	-	1,126
		490,146	500,757	475,497
<b>Net Surplus / (Deficit) for the year</b>		4,876	(419)	34,021
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		4,876	(419)	34,021

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

## Broad Bay School

# Statement of Changes in Net Assets/Equity

For the year ended 31 December 2018

	Actual 2018 \$	Budget (Unaudited) 2018 \$	Actual 2017 \$
<b>Balance at 1 January</b>	197,966	197,966	163,945
Total comprehensive revenue and expense for the year	4,876	(419)	34,021
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	-	-	-
<b>Equity at 31 December</b>	202,842	197,547	197,966
Retained Earnings	202,842	197,547	197,966
Reserves	-	-	-
<b>Equity at 31 December</b>	202,842	197,547	197,966

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

## Broad Bay School

# Statement of Financial Position

As at 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	8	126,602	112,430	112,849
Accounts Receivable	9	17,210	19,075	19,075
Prepayments		174	451	451
Inventories	10	-	296	296
Investments	11	60,000	60,000	60,000
		<u>203,986</u>	<u>192,252</u>	<u>192,671</u>
<b>Current Liabilities</b>				
GST Payable		2,455	6,759	6,758
Accounts Payable	13	24,083	24,469	24,469
Finance Lease Liability - Current Portion	15	3,695	4,564	4,564
		<u>30,233</u>	<u>35,792</u>	<u>35,791</u>
<b>Working Capital Surplus/(Deficit)</b>		173,753	156,460	156,880
<b>Non-current Assets</b>				
Property, Plant and Equipment	12	52,761	61,295	61,294
		<u>52,761</u>	<u>61,295</u>	<u>61,294</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	14,809	7,650	7,650
Finance Lease Liability	15	8,863	12,558	12,558
		<u>23,672</u>	<u>20,208</u>	<u>20,208</u>
<b>Net Assets</b>		<u>202,842</u>	<u>197,547</u>	<u>197,966</u>
<b>Equity</b>		<u>202,842</u>	<u>197,547</u>	<u>197,966</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

## Broad Bay School

# Statement of Cash Flows

For the year ended 31 December 2018

		2018	2018	2017
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
<b>Cash flows from Operating Activities</b>				
Government Grants		106,614	108,289	133,500
Locally Raised Funds		13,134	28,210	23,571
Goods and Services Tax (net)		(4,304)	-	2,330
Payments to Employees		(44,463)	(51,284)	(77,108)
Payments to Suppliers		(51,289)	(69,217)	(67,598)
Cyclical Maintenance Payments in the year		-	(6,000)	(22,509)
Interest Paid		(46)	-	(78)
Interest Received		3,093	1,980	1,752
Net cash from / (to) the Operating Activities		22,740	11,978	(6,141)
<b>Cash flows from Investing Activities</b>				
Proceeds from Sale of PPE (and Intangibles)		(1,277)	-	(1,126)
Purchase of PPE (and Intangibles)		(3,146)	(12,397)	(7,689)
Net cash from / (to) the Investing Activities		(4,423)	(12,397)	(8,815)
<b>Cash flows from Financing Activities</b>				
Finance Lease Payments		(4,564)	-	(1,550)
Net cash from Financing Activities		(4,564)	-	(1,550)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>13,753</b>	<b>(419)</b>	<b>(16,506)</b>
Cash and cash equivalents at the beginning of the year	8	112,849	112,849	129,355
<b>Cash and cash equivalents at the end of the year</b>	8	<b>126,602</b>	<b>112,430</b>	<b>112,849</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

# Broad Bay School

## Notes to the Financial Statements

### For the year ended 31 December 2018

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Broad Bay School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### *Reporting Period*

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

###### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

###### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.



*Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

**Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

*Classification of leases*

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 15.

*Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

**c) Revenue Recognition****Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

**Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

**Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

**Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

**d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

**e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

**f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

**g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

**h) Accounts Receivable**

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

**i) Investments**

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements of Schedule 6 para 28 of the Education Act 1989 in relation to the acquisition of investment securities.

**j) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

**Leased Assets**

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

**Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	6-50 years
Furniture and equipment	4-20 years
Leased assets held under a Finance Lease	4 years
Library resources	10 years

**k) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

*Non cash generating assets*

Property, plant, and equipment held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

**l) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

**m) Employee Entitlements***Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

**n) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

**o) Financial Assets and Liabilities**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

**p) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**q) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

**r) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

**2. Government Grants**

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operational grants	91,503	91,793	102,999
Teachers' salaries grants	261,499	261,000	250,441
Use of Land and Buildings grants	107,399	100,859	100,859
Other MoE Grants	1,299	-	1,054
Other government grants	15,111	16,496	28,580
	476,811	470,148	483,933

**3. Locally Raised Funds**

Local funds raised within the School's community are made up of:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
<b>Revenue</b>			
Donations	6,595	17,000	9,887
Activities	8,318	10,600	11,749
Trading	91	610	1,144
Other Revenue	848	-	546
	15,852	28,210	23,326
<b>Expenses</b>			
Activities	2,978	5,600	5,326
Trading	6,154	5,600	7,477
Other Expenses	4,344	5,000	2,918
	13,476	16,200	15,721
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	2,376	12,010	7,605

**4. Learning Resources**

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Curricular	6,028	8,500	8,024
Equipment repairs	1,308	1,000	456
Information and communication technology	612	3,500	2,659
Library resources	86	800	-
Employee benefits - salaries	278,423	283,184	298,233
Staff development	1,827	4,100	4,057
	288,284	301,084	313,429

**5. Administration**

	<b>2018</b>	<b>2018</b>	<b>2017</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
		<b>\$</b>	
Audit Fee	2,149	2,800	2,659
Board of Trustees Fees	3,090	3,240	3,570
Board of Trustees Expenses	1,091	1,760	1,314
Communication	609	650	604
Consumables	1,631	628	1,481
Operating Lease	-	2,884	2,277
Other	3,685	4,055	3,845
Employee Benefits - Salaries	16,334	18,200	18,151
Service Providers, Contractors and Consultancy	3,485	3,250	3,305
	<b>32,074</b>	<b>37,467</b>	<b>37,206</b>

**6. Property**

	<b>2018</b>	<b>2018</b>	<b>2017</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
		<b>\$</b>	
Caretaking and Cleaning Consumables	1,691	2,650	3,067
Cyclical Maintenance Expense	7,159	6,000	(35,966)
Grounds	4,285	2,500	1,944
Heat, Light and Water	5,020	5,100	4,922
Rates	2,092	2,050	2,046
Repairs and Maintenance	2,337	3,550	7,457
Use of Land and Buildings	107,399	100,859	100,859
Employee Benefits - Salaries	11,205	10,900	11,165
	<b>141,188</b>	<b>133,609</b>	<b>95,494</b>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

**7. Depreciation**

	<b>2018</b>	<b>2018</b>	<b>2017</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
		<b>\$</b>	
Building Improvements	817	850	830
Furniture and Equipment	6,736	8,991	8,400
Leased Assets	4,509	1,152	1,596
Library Resources	1,618	1,404	1,455
	<b>13,680</b>	<b>12,397</b>	<b>12,281</b>

**8. Cash and Cash Equivalents**

	<b>2018</b>	<b>2018</b>	<b>2017</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Cash on Hand	100	69	69
Bank Current Account	123,739	110,074	110,493
Bank Call Account	2,763	2,287	2,287
Short-term Bank Deposits	-	-	-
Cash and cash equivalents for Cash Flow Statement	<u>126,602</u>	<u>112,430</u>	<u>112,849</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

**9. Accounts Receivable**

	<b>2018</b>	<b>2018</b>	<b>2017</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Receivables	118	-	-
Interest Receivable	283	1,017	1,017
Teacher Salaries Grant Receivable	16,809	18,058	18,058
	<u>17,210</u>	<u>19,075</u>	<u>19,075</u>
Receivables from Exchange Transactions	401	1,017	1,017
Receivables from Non-Exchange Transactions	16,809	18,058	18,058
	<u>17,210</u>	<u>19,075</u>	<u>19,075</u>

**10. Inventories**

	<b>2018</b>	<b>2018</b>	<b>2017</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Stationery	-	296	296
	<u>-</u>	<u>296</u>	<u>296</u>

**11. Investments**

The School's investment activities are classified as follows:

	<b>2018</b>	<b>2018</b>	<b>2017</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Current Asset			
Short-term Bank Deposits	60,000	60,000	60,000

**12. Property, Plant and Equipment**

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
<b>2018</b>						
Building Improvements	5,842	1,076	-	-	(817)	<b>6,101</b>
Furniture and Equipment	28,454	2,662	(1,277)	-	(6,736)	<b>23,102</b>
Leased Assets	16,994	1	-	-	(4,509)	<b>12,486</b>
Library Resources	10,004	2,686	-	-	(1,618)	<b>11,072</b>
<b>Balance at 31 December 2018</b>	<b>61,294</b>	<b>6,425</b>	<b>(1,277)</b>	<b>-</b>	<b>(13,680)</b>	<b>52,761</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
<b>2018</b>			
Building Improvements	60,162	(54,061)	<b>6,101</b>
Furniture and Equipment	108,050	(84,948)	<b>23,102</b>
Leased Assets	19,455	(6,969)	<b>12,486</b>
Library Resources	26,072	(15,000)	<b>11,072</b>
<b>Balance at 31 December 2018</b>	<b>213,739</b>	<b>(160,978)</b>	<b>52,761</b>

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
<b>2017</b>						
Building Improvements	6,672	-	-	-	(830)	<b>5,842</b>
Furniture and Equipment	30,670	7,310	(1,126)	-	(8,400)	<b>28,454</b>
Leased Assets	2,591	15,999	-	-	(1,596)	<b>16,994</b>
Library Resources	10,368	1,091	-	-	(1,455)	<b>10,004</b>
<b>Balance at 31 December 2017</b>	<b>50,301</b>	<b>24,400</b>	<b>(1,126)</b>	<b>-</b>	<b>(12,281)</b>	<b>61,294</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
<b>2017</b>			
Building Improvements	59,086	(53,244)	<b>5,842</b>
Furniture and Equipment	110,994	(82,540)	<b>28,454</b>
Leased Assets	19,455	(2,460)	<b>16,994</b>
Library Resources	24,036	(14,032)	<b>10,004</b>
<b>Balance at 31 December 2017</b>	<b>213,571</b>	<b>(152,276)</b>	<b>61,294</b>



**13. Accounts Payable**

	<b>2018</b>	<b>2018</b>	<b>2017</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Operating creditors	3,674	2,861	2,861
Accruals	3,600	3,550	3,550
Employee Entitlements - salaries	16,809	18,058	18,058
	<u>24,083</u>	<u>24,469</u>	<u>24,469</u>
Payables for Exchange Transactions	24,083	24,469	24,469
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)			
Payables for Non-exchange Transactions - Other			
	<u>24,083</u>	<u>24,469</u>	<u>24,469</u>

The carrying value of payables approximates their fair value.

**14. Provision for Cyclical Maintenance**

	<b>2018</b>	<b>2018</b>	<b>2017</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Provision at the Start of the Year	7,650	7,650	66,125
Increase/ (decrease) to the Provision During the Year	7,159	-	(80,984)
Use of the Provision During the Year	-	-	22,509
Provision at the End of the Year	<u>14,809</u>	<u>7,650</u>	<u>7,650</u>
Cyclical Maintenance - Current	-	-	-
Cyclical Maintenance - Term	14,809	7,650	7,650
	<u>14,809</u>	<u>7,650</u>	<u>7,650</u>

**15. Finance Lease Liability**

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	<b>2018</b>	<b>2018</b>	<b>2017</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
No Later than One Year	3,743	-	4,731
Later than One Year and no Later than Five Years	8,870	-	12,613
	<u>12,613</u>	<u>-</u>	<u>17,344</u>

**16. Funds Held for Capital Works Projects**

During the year the School did not receive or apply funding from the Ministry of Education for.:

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions BOT Contributions	Closing Balances \$
Rooms Upgrade	<i>completed</i>	(1,921)	1,922	-	(1)	-
Totals		(1,921)	1,922	-	(1)	-

**17. Related Party Transactions**

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

**18. Remuneration**

*Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	<b>2018 Actual \$</b>	<b>2017 Actual \$</b>
<i>Board Members</i>		
Remuneration	3,090	3,570
Full-time equivalent members	0.14	0.16
<i>Leadership Team</i>		
Remuneration	101,539	97,688
Full-time equivalent members	1.00	1.00
Total key management personnel remuneration	<u>104,629</u>	<u>101,258</u>
Total full-time equivalent personnel	<u>1.14</u>	<u>1.16</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

*Principal*

The total value of remuneration paid or payable to the Principal was in the following bands:

	<b>2018 Actual \$000</b>	<b>2017 Actual \$000</b>
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	90 - 100	90 - 100
Benefits and Other Emoluments	2 - 3	2 - 3
Termination Benefits	-	-

*Other Employees*

The number of other employees with remuneration greater than \$100,000 was in the following bands:

<b>Remuneration \$000</b>	<b>2018 FTE Number</b>	<b>2017 FTE Number</b>
110-120	-	-
100-110	-	-
	<u>-</u>	<u>-</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

**19. Contingencies**

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2018 (Contingent liabilities and assets at 31 December 2017: nil).

**Holidays Act Compliance – schools payroll**

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

**20. Commitments****(a) Capital Commitments**

As at 31 December 2018 the Board has not entered into any contract agreements for capital works.

(Capital commitments at 31 December 2017: nil)

**(b) Operating Commitments**

As at 31 December 2018 the Board has not entered into any contracts.

**21. Managing Capital**

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

**22. Financial Instruments**

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

**Loans and receivables**

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash and Cash Equivalents	126,602	112,430	112,849
Receivables	17,210	19,075	19,075
Investments - Term Deposits	60,000	60,000	60,000
Total Loans and Receivables	<u>203,812</u>	<u>191,505</u>	<u>191,924</u>

**Financial liabilities measured at amortised cost**

Payables	24,083	24,469	24,469
Finance Leases	12,558	17,122	17,122
Total Financial Liabilities Measured at Amortised Cost	<u>36,641</u>	<u>41,591</u>	<u>41,591</u>

**23. Events After Balance Date**

There were no significant events after the balance date that impact these financial statements.